

TOWN OF YACOLT, WASHINGTON
TOWN COUNCIL MEETING MINUTES

DATE: October 3 2016

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL ATTENDANCE

PRESENT: Mayor Carothers

Councilmember(s): Dave Hancock, Katie Listek, Jason Wallway and Vince Myers

ABSENT: Councilmember(s): Nancy Tester

STAFF: Town Clerk: Cindy Marbut

Public Works Director: Pete Roberts

Town Attorney: David Ridenour

APPROVE MINUTES OF PREVIOUS MEETING

MOTION TO APPROVE: Councilmember Myers

SECOND: Councilmember Hancock

VOTE: 4-0

YES: Councilmember(s): Hancock, Myers, Wallway and Listek

NO:

ABSENT: Nancy Tester

*Motion unanimously passed.

LATE CHANGES TO THE AGENDA

None

CITIZEN COMMUNICATION

Mr. Joel Becker cited sections of Ordinance # 390 to the council and stated the town was in violation of its own ordinance by not cleaning up debris left on his property from sidewalk clean-up that was performed and that resulted in his rose bush being cut several months ago. He stated that he thought the town would have communicated with him. He stated he had been in contact with an attorney. The Mayor reminded him that he asked him to meet with him in his office. He wanted to know where the town right of way is in relation to his property and wanted written communication from the Mayor.

OLD BUSINESS:

A. Clerks – Mayor- Public Works Bond – David Ridenour

David Ridenour, town attorney discussed the work that has been done on this subject. There was much discussion on the subject as to the amount of the bond that should be sought and if public works and the mayor should have bonds as well. It was determined that the Clerk Treasurer would be the only one to have the bond at this time.

MOTION TO APPROVE CLERKS BOND IN THE AMOUNT OF 50,000: Councilmember Wallway

SECOND: Councilmember Listek

VOTE: 4-0

YES: Councilmember(s): Hancock, Myers, Wallway and Listek

NO:

ABSENT: Councilmember Tester

*Motion unanimously passed.

B. Mobilitie Contract Update –David Ridenour

David Ridenour, town attorney, discussed the need for a possible workshop to go over more of the details to be included in the contract and other information he had obtained. He invited 2 council members, along with staff and the mayor to attend the workshop and reminded the council to keep in mind the open public meeting act and limit the number of council members who attend the workshop. All the information after the workshop will be provided to those council members who do not attend and the public.

MOTION TO APPROVE MAYOR TO NEGOTIATE MOBILITIE CONTRACT: Councilmember Listek

SECOND: Councilmember Hancock

VOTE: 3-1

YES: Councilmember(s): Hancock, Listek and Wallway

NO: Councilmember(s): Myers

ABSENT: Councilmember(s): Tester

*Motion passed

C. Playground Equipment – Public Works

Pete Roberts, public works director, shared his concern about piecing the slide together with other manufacturer's product. Councilmember Wallway will provide the public works director with a local contact for possible solutions.

*Discussion Only

NEW BUSINESS:

A. Amelia Shelley – Library Interlocal Contract Renewal

Amelia Shelley and Kim Mc Nally from Fort Vancouver Library were present to discuss the upcoming lease agreement with Yacolt Library Express. There was discussion of an increase in rent, increase in cleaning services and placing of an awning at the front door of the building and installing an electrical outlet.

Discussion will continue at the first November council meeting.

*Discussion Only

B. AWC Interlocal Agreement – Clerk Treasurer

Cindy Marbut, clerk treasurer, provided information on the benefits of continuing the relationship with the risk pool for services. Yacolt has been part of the AWC for a long time, the agency is instrumental in assisting with many issues, provides training opportunities at no cost, provides scholarships, legislation assistance and much more. Councilmember Myers requested that council be provided additional information on the benefits of the continued relationship as provided by AWC –RMSA.

MOTION TO APPROVE RESOLUTION # 543 AND AUTHORIZING THE SIGNING OF THE INTERLOCAL

AGREEMENT TO CONTINUE PARTICIPATION IN AWC – RISK MANAGEMENT AGENCY: Councilmember Listek

SECOND: Councilmember Hancock

VOTE: 4-0

YES: Councilmember(s): Listek, Myers, Wallway and Hancock

NO:

ABSENT: Councilmember Tester

*Motion unanimously passed.

C. Rotate Finance Committee – Clerk Treasurer

Cindy Marbut, clerk treasurer, noted it was that time again to rotate the finance committee members. There was a short discussion on who would be nominated.

MOTION TO APPROVE NOMINATION OF COUNCILMEMBER HANCOCK: Councilmember Myers

SECOND: Councilmember Wallway

VOTE: 4-0

YES: Councilmember(s): Wallway, Myers, Listek and Hancock

NO:

ABSENT: Councilmember Tester

*Motion unanimously passed.

D. Rotate Mayor Pro-Tem – Clerk Treasurer

Cindy Marbut, clerk treasurer, noted again it was time to rotate this position as it is rotated every 6 months. There was a short discussion on the nomination.

MOTION TO APPROVE NOMINATION OF COUNCILMEMBER Tester: Councilmember Listek

SECOND: Councilmember Myers

VOTE: 4-0

YES: Councilmember(s): Wallway, Myers, Listek and Hancock

NO:

ABSENT: Councilmember Tester

*Motion unanimously passed.

E. Employee Contract Clerk Treasurer- David Ridenour

David Ridenour, town attorney, discussed the terms of the contract for the clerk treasurer being an automatic renewal unless there were modifications to the contract which required 30 days. Councilmember Myers asked that the Clerks Bond be added to the contract. David will have modification prepared for November council meeting.

*Discussion Only.

F. Employee Contract Public Works- David Ridenour

David Ridenour, town attorney discussed the terms of the contract for the public works director as being an automatic renewal unless there were modifications. Pete Roberts, public works director, asked that there be a reference to his private business being allowable in his contract. There was discussion on the public works director's private business and the history of investigating the issue of conflict of interest. Discussion included solicitation rules as they apply to his position as public works director and his private business. David Ridenour, town attorney advised that this was a good idea for clarification, he will have modification prepared for November council meeting.

*Discussion Only

Prior to the Mayors comments the Mayor recognized that there were Scouts in the audience and asked if there was something they wanted to talk about. The Scout master explained they were present to earn a communication merit badge.

Mayor Carothers, Comments:

Mayor discussed the progress on the town welcome sign and concrete benches. He talked about the timbers needed for the sign and delay in the benches due to "life". He will be attending a Mayors Forum at the Battle Ground Community Center. He mentioned the need for a newsletter.

Town Attorney, David Ridenour

None

Public Works, Pete Roberts Comments:

Hoped everyone was happy with the new roadwork that was completed. Major clean-up of the town cemetery has been taking place and there was the discovery of several markers that may have not been accounted for in cemetery map that was recently completed. A new map will be drawn up and compared to the current map for errors. Mayor gave some history to the project.

Council Comments:

Councilmember Myers asked that any found markers that are Veteran's to be relayed to the VFW Post for proper recognition. Service flags and poles have been purchased for the Veterans Memorial and would be placed soon. He attended the ladies craft fair on Sat and it appeared there was wood works and he hoped they do a good business.

Clerk Treasurer, Cindy Marbut Comments:

Cindy went over the items that would be in the newsletter, asked that council input be to her in 2 weeks. She noted that the cat traps were all set up and ready to be checked out to assist residents in the feral cat problem. There are check out forms and a deposit required to ensure the return of the traps. The noxious weed board of Clark County will be placing signs around the area and a board member was being sought after. Councilmember Listek was instructed to check out their website to see if it is beneficial to the Town. Mayor reminded those present that not all boards are beneficial to the town. The Christmas tree lighting is on December 4th set up will be at 2 pm. She asked those present that are bakers that donations of cookies will be needed. A Santa is in line he just needs to fit the suit. She gave an update on the policy for the building dept. / subdivision/land use/ boundary adjustment etc. The process is lengthy and she wants to ensure it is done right. The Mayor noted their discussion earlier and the importance of the policy being correct. She noted the financial position and treasures report were provided.

WARRANTS

| | |
|--------------------|-------------|
| *Current Expenses: | \$10,884.46 |
| *City Streets: | \$15,360.91 |
| *Cemetery | \$188.06 |
| *Storm Water: | \$4,098.39 |

Pay Bills presented in the amount of \$30,531.85

MOTION TO APPROVE PAYMENTS: Councilmember Hancock

SECOND: Councilmember Listek

VOTE: 4-0

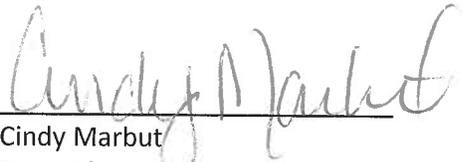
YES: Councilmember(s): Wallway, Myers, Listek and Hancock

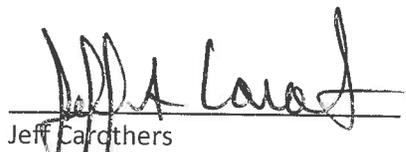
NO:

ABSENT: Councilmember Tester

Motion unanimously passed.

ADJOURN: 8:05 pm


Cindy Marbut
Town Clerk


Jeff Cardthers
Mayor

Minutes approved on October 17, 2016