

Town of Yacolt
202 W. Cushman St.
Yacolt, WA 98675

February 5, 2018

Town Council Meeting Minutes, (Regular Meeting

1. Call to Order:

Mayor Myers called the meeting to order at 7:00 p.m.

2. Flag Salute.

3. Roll Call:

PRESENT: Mayor Myers and Council members Rowe-Tice, Moseley, Boget, Noble, Town Attorney Ridenour, and Customer Service Clerk Younce.

ABSENT: Council member Bryant and Public Works Director Ross.

4. Draft Minutes of Previous Meeting:

Draft Meeting Minutes were presented for the 1/16/2018 regular meeting.

MOTION: Council member Noble moved to approve the minutes from the 1/16/2018 regular meeting.

SECOND: Council member Rowe-Tice

AYES: Council members Boget, Noble, Moseley, Rowe-Tice

ABSENT: Council member Bryant.

VOTE: Motion carried.

Draft Meeting Minutes were presented for the 1/29/2018 special meeting.

MOTION: Council member Rowe-Tice moved to approve the minutes from the 1/29/2018 special meeting.

SECOND: Council member Moseley.

AYES: Council members Rowe-Tice, Boget, Noble, Moseley.

ABSENT: Council member Bryant.

VOTE: Motion Carried.

5. Late Changes to the Agenda:

New Business Item C; Council member Rowe-Tice, Tapping town trees across from the library. New Business Item D; Mayor Myers, Lower Columbia Fish Recovery Board.

6. Citizen Communication: None.

7. Old Business:

A. Part-Time Employee Health Benefits: The Council discussed the difference between an employee's eligibility to participate in the Town's health insurance plan, and the Council's decision about whether to contribute to the cost of an employee's premiums. The Council

tabled further discussion to the next meeting so that staff could develop more information about the Town's 2018 Budget and the current review of the Town's Personnel Policy.

B. Personnel Policy Update: Attorney Ridenour informed the Council that Association of Washington Cities attorney Beth McIntyre had completed her review of the Town's Personnel Policy. Her proposed revisions will be available to the Council at the next regular meeting. Item was tabled until the next meeting.

C. Hiring Committee - Town Clerk Position: The Town and the City of Battle Ground are parties to an Interlocal Agreement through which Battle Ground is able to provide hiring support to the Town, if desired. Staff asked the Battle Ground H.R. Department to provide information about how they could help the Town develop qualified applicants for the Town Clerk position, but no response has been received yet. Acting Clerk Younce will follow up with Battle Ground before the next Council meeting. Mayor Myers asked for two Council members to be part of the Town's hiring committee. Council members Boget and Rowe-Tice volunteered. Item was tabled until the next meeting.

D. Work Session - Proposed Critical Areas Code Amendments: Gary Albrecht with Clark County Planning Services spoke with the Council regarding updates to the Critical Areas Code to bring the Town into compliance with current State law. The proposed amendments have been sent to Washington State agencies including the Department of Commerce and the Department of Ecology for review. Work continues on editing of the final document. The Council had questions for Mr. Albrecht, including the differences between "S" and "F" bodies of water.

8. New Business:

A. Fireworks: Les Clifton with the North Clark Little League was present with the Bowe brothers to discuss this year's Rendezvous Days' fireworks show and budget. The Bowe brothers let everyone know how they could see the video from last year's fireworks display. Mr. Clifton asked what the budget would be for this year's fireworks show. Acting Town Clerk Younce let Mr. Clifton know she would have that number for him by Wednesday. The Council discussed concerns about fireworks safety and clean-up.

B. Commission on Aging: Gary Albrecht with Clark County handed out the Annual Report from the Commission on Aging. The Commission is having a Summit on March 29, 2018 at Clark College.

C. Tapping Trees across from the Library: Council member Rowe-Tice asked for permission for her Father to tap the trees across from the library to make syrup. They would like to start in the next week or two. They will try to limit the taps to two per tree. Mayor Myers asked if the trees were on Town property and Public Works Maintenance Assistant Gardner let the Council know they are. The Council approved Council member Rowe-Tice's request.

D. Lower Columbia Fish Recovery Board: Mayor Myers described the Board's purpose, and announced that the Board is looking for a new Board member, with nominations due by February 19.

9. **Mayor's Comments:** None.

10. **Town Attorney Comments:** None

11. **Council Comments:** Council member Rowe-Tice updated the Council on the latest EMS meeting. They are getting a new power gurney and load system for one of the ambulances. They will now have a total of four ambulances. Shawn Ford is our new Fire Chief. Council member Boget asked if we could clear up the fireworks budget. Acting Town Clerk Younce explained that the fireworks budget would be what was left over after deducting other expenses from the total Rendezvous Days' budget.

12. **Public Works Dept. Report:** Absent.

13. **Town Clerk Report:** Acting Town Clerk Younce let the Council know that it is in the budget for the BIAS Annual Report workshop. BARS 514 23 41 03. She asked the council to submit ideas for a parade theme. There will be a handout for the next meeting on sick leave carryover.

14. **Park Restroom Discussion:** Council member Noble asked Public Works to discuss the vandalism happening in the restrooms at the Town Park. The Council decided that a Council member volunteer would lock the restrooms at night and that Public Works would unlock them in the morning. Council members Boget and Moseley volunteered to lock them at night.

15. **Pay Bills on Behalf of the Town:**

MOTION: Council member Boget moved to approve payment of the bills as presented.

SECOND: Council member Noble.

AYES: Council members Moseley, Noble, Boget

NAYS: Council member Rowe-Tice

ABSENT: Council member Bryant.

VOTE: Motion Carried.

16. **Adjourn Meeting:** Mayor Myers adjourned the meeting at 8:16 p.m.



Vince Myers, Mayor



Katie Younce, Acting Town Clerk

001 Current Expense	19,591.71
101 Streets	28,769.36
103 Cemetery	160.64
105 REET/Real Estate Excise Tax	55.00
<u>Storm Water</u>	<u>1,243.02</u>
Claims	31,597.35
Payroll	18,222.38