

**Town of Yacolt
Council Meeting Minutes
Monday, December 16, 2019
7:00 PM
Town Hall**

Call to Order

Mayor Listek called meeting to order at 7:00 pm.

Flag Salute

Roll Call

PRESENT

Mayor Katie Listek
Council Member Michelle Dawson
Council Member Herb Noble
Council Member Marina Viray
Clerk Dawn Salisbury
Public Works Director Tom Esteb
Attorney David Ridenour

ABSENT

Council Member Amy Boget
Council Member Malita Moseley

Motion to excuse Council Members absence due to illness.

Motion made by Council Member Noble, Seconded by Council Member Viray.

Voting Yea: Council Member Dawson, Council Member Noble, Council Member Viray

Late Changes to the Agenda

Council Member Noble added Council Pay as item 6 under Unfinished Business.

Minutes of Previous Meeting(s)

1. Approve 12-2-19 meeting minutes

Motion made by Council Member Noble, Seconded by Council Member Dawson.

Voting Yea: Council Member Dawson, Council Member Noble, Council Member Viray

Citizen Communication

Rhonda Rowe brought up at last meeting in November that our cleaning contractor Sherrie Eddy deserved additional compensation. As she is an independent contractor, we cannot give additional compensation without her raising her rates. Since we couldn't do that, Ms. Rowe, would like the council to give Ms. Eddy a Christmas bonus. The town is not allowed to give Christmas bonuses. Ms. Eddy has been encouraged to raise her rates if needed. Ms. Rowe would also like council to go back to putting 2/3rds property tax into street fund and 1/3rd into general fund. Would like council to reconsider looking at getting Public Works their own shop as previously discussed years ago. Ms. Rowe was also concerned about the \$240 bill for PWD background checks. Clerk Salisbury informed her that Mayor Myers made the decision to do 6 background checks before the interviews due to the time constraints the hiring committee was under.

Larry Blakeman- Friends of the Library - Mayor Listek apologized for missing him on the citizens communication signup sheet. Mr. Blakeman mentioned that he was sure this new council could get the library awning completed soon.

Old Business

2. Electronic Device Policy Review

Discussion took place. RCW's cover a lot of the policy, policy is redundant with RCW's, are too wordy, and risks involved with the policy were discussed. Need to simplify and possibly combine separate policies into one policy. Goal is to have easy to read, under 2 pages, and simplified policies for the town. Council Member Viray will work with Clerk Salisbury on drafting simplified policy. Will email council members for input and present draft at first meeting in February.

3. Draft Ethics Policy review and discussion only

Need to simplify and possibly combine separate policies into one policy. Goal is to have easy to read, under 2 pages, and simplified policies for the town. Council Member Viray will work with Clerk Salisbury on drafting simplified policy. Will email council members for input and present draft at first meeting in February.

4. I-1639 Proclamation draft

Audience unhappy with simplified proclamation draft and want the longer version. Council Member Dawson to work on draft proclamation and present at next meeting.

5. Hazen Property use - discussion only

Brad Hazen re-introduced his RV Park plans for discussion. He still wants to offer full time and part time rental options. Mr. Hazen also suggested there can be space utilized for farmers market, gathering space or community space if needed. Mr. Hazen would like council to change

the procedures for conditional use permits to keep investment costs down. Many questions were asked, and Mr. Hazen got upset and lashed out at several people when asked to clarify information. Mr. Hazen stated he would put a barb wire fence and leave the property bare if the council doesn't approve his plan. It was suggested that Mr. Hazen put it out to Facebook to see if the community can offer any ideas for money making opportunities with no more than a \$200,000 investment.

6. Council Pay

Council Member Noble asked for clarification of when the council pay raise will go into effect. It will go into effect January 1st and only be applied to council members elected in 2020.

New Business

7. Water Shed Alliance -Sunrise O'Mahoney

Sunrise O'Mahoney presented ideas for painting sidewalks leading to storm drains to add art to the town and educate the public on preserving our rivers. Her nonprofit, nonpolitical, organization can help with organization, getting supplies and setting up program to paint storm drains and educate the public.

8. Council Procedures Ordinance Draft - review and discussion

Discussion took place. Original ordinance was repealed in its entirety in 2016 and replaced with an ordinance that covers what is required by the RCW's. As with the other policies, this one is too involved, has too much regulation, etc. Clerk Salisbury and Council Member Viray will look at combining this policy with the others being discussed.

9. Approve Ordinance 579 Amending 2019 budget for actual expenditures and incomes.

Motion made by Council Member Viray, Seconded by Council Member Noble.
Voting Yea: Council Member Dawson, Council Member Noble, Council Member Viray

Public Works Department Report

Amboy Tree Lighting December 18th. Still getting organized but they are ready for snow plowing and have been working on storm drains around town in preparation for the rain coming in. Looking for new reader board ideas. Working on the mole problem in the parks and around town. Jeremy Dawson suggested using Tomcat Mole worms.

Town Clerk's Report

Clark County Auditor Greg Kimsey will be at our 1-6-19 council meeting to swear in our newest council members for their 2020 session.

Mayor pro tem and finance committee will rotate at the 1-6-19 council meeting.

Council's Comments

Council Member Noble asked about Spruce Ave short plat and conditional use permit. The council will review project once it is out of legal review. He also asked if the speed bump invoice has been paid. Clerk Salisbury to check into payment on invoice. Council member Dawson asked about mayor pro tem and financial committee selection and how long they are on the committee. Council Member Viray commented on how wonderful the Christmas Tree Lighting was.

Council Member Dawson asked that information be put on the website about pet licensing requirements and all the loose dogs around town.

Mayor's Comments

Mayor Listek thanked everyone for their hard work and donations for the Christmas Tree Lighting. She hopes to improve upon the events and welcomes any help or ideas to accomplish that.

Mayor Listek thanked Bill Ross for his service to the town and is looking forward to working with the new Public Works Director.

Mayor Listek apologized for missing Larry Blakeman on the citizens communication signup sheet.

Attorney's Comments

Attorney Ridenour discussed planning ordinances and stated it was council's responsibility to approve those decisions. Attorney Ridenour offered copies of a letter he had written to a resident to answer questions on the budgeting process. Attorney Ridenour went over our code book and what resources are available to research codes that are active. He also gave an update on where the town is at on the Hardin property judgement. Attorney Ridenour thanked Bill Eling for his work for the town and stated what an asset he will be in the future if we need help with land use issues.

Approve to Pay Bills on Behalf of the Town

Motion made by Council Member Dawson, Seconded by Council Member Noble.
Voting Yea: Council Member Dawson, Council Member Noble, Council Member Viray


001 General Fund	32,323.26	
101 Streets	8821.47	
103 Cemetery	-5,205.25	
403 Storm Water	<u>4,984.30</u>	
	40,923.78	Claims Check #17017 -17031: 23,643.27
		Payroll: 17,280.51

Executive Session

None

Adjourn

Mayor Listek adjourned the meeting at 9:05 pm.



Katie Listek, Mayor



Dawn Salisbury, Clerk

