

**Town of Yacolt  
Council Meeting Minutes  
Monday, June 01, 2020  
7:00 PM  
Town Hall**

**Call to Order**

Mayor Listek called the meeting to order at 7:00 pm.

**Flag Salute**

**Roll Call**

**PRESENT**

Mayor Katie Listek  
Council Member Amy Boget  
Council Member Michelle Dawson  
Council Member Malita Moseley  
Council Member Herb Noble  
Council Member Marina Viray  
Clerk Dawn Salisbury  
Public Works Director Tom Esteb  
Attorney David Ridenour

**Late Changes to the Agenda**

None

**Minutes of Previous Meeting(s)**

1. Approve 5-18-2020 Meeting Minutes

Motion made by Council Member Noble, Seconded by Council Member Boget.

Voting Yea: Council Member Boget, Council Member Dawson, Council Member Moseley,  
Council Member Noble, Council Member Viray

**Citizen Communication**

None

**Unfinished Business**

None

## **New Business**

### **2. Fuel Pump System Update**

Mayor Listek informed the council that Fire District 13 needed to update their fuel system from manual to electronic per the State Auditors. As the town purchases all of their fuel at a substantial discount we were asked to pay our portion of the upgrade which was \$2165.15 to continue receiving the discounted prices. The new system will have 10 keys assigned to the Town. The Public Works Director will assign the keys to various vehicles and equipment for better tracking of expenses. Public Works Director Esteb stated that Chief Ford said the system will be installed in the next week and will be much better for tracking purposes.

### **3. 6-Year Transportation Plan review and comments**

This is the Public Works Director's 1st year doing this report and he met with the Town Engineer and physically reviewed the streets to see what condition they are in. Most of the priorities are staying the same and the streets are in good shape overall.

Council Member Boget questioned why there were no priority number ones on the report. Council Member Boget also clarified that the monetary figures would not include any loans that it would just be cash on hand and grants. Public Works Director will get with the Town Engineer to clarify the priorities and will update the report.

Clerk Salisbury stated that there is additional documentation outlining the actual costs that will be provided to council and anyone that would like to see it.

## **Town Clerk's Report**

Clerk Salisbury is continuing to work on the annual report. It was submitted on time but needs some editing. She is working on keeping up with the daily activities and is also working on the building department processes.

## **Public Works Department Report**

Public Works Director Esteb is focusing on all the mowing that needs to get done. He is thankful for our 2 volunteers, Herb Noble and Bill Rowe. There is a lot to do without inmate crews or seasonal help. South side of town along Railroad Ave has been cleaned up, planters made out of the rock rings and wild flowers planted. Council Member Dawson inquired on who is responsible for ball field maintenance. NCLL is responsible for inside the ball fields and outside is responsibility of the town. Council Member Boget inquired about the spots that were sprayed for weeds and if this was a one time deal or will be ongoing as she has received some complaints on how it looks. Public Works Director Esteb stated that the boulders were sprayed to keep weeds at bay. Council Member Boget clarified she was asking about the roadside on Railroad Ave not the boulders. Public Works Director Esteb stated that there is a curb along there, and it was sprayed to keep operators safe and equipment from being damaged. This is mainly being done due to lack of seasonal help and lack of inmate crews to weed eat. General maintenance is being performed on equipment such as replacing batteries and needed parts.

### **Attorney's Comments**

Attorney Ridenour updated council on the title search for a CenturyLink easement agreement. There has been no response as of yet. He hopes to have more information by next meeting. Attorney Ridenour has also updated the files in Dropbox concerning the lawsuits filed against Governor Inslee. These files are available to anyone by request.

Attorney Ridenour stated that the Governor has extended the proclamation on the Open Public Meetings Act to June 17th to be able to hold meetings telephonically and reminded the council that the only actions the council can take, is on issues that surround the Corona Virus, unless the council first determines that the items are necessary and routine matters. This will need to be done at the next meeting concerning the Public Hearing for the 6 year transportation plan.

### **Council's Comments**

Council Member Viray is working on organizing the Saturday Market being held on June 6th from 10am to 2pm. 10 vendors are already signed up. She is needing help with the hand washing stations getting hand sanitizer, wash basins, soap and paper towels. Mayor Listek has 5-gallon cooler to be used for washing hands.

Council Member Boget stated that with the conversations for the 6-year transportation plan and water lines being replaced that she is concerned with the liability of the town if anything is damaged and there are no franchise agreements in place. Mayor Listek stated this is why Attorney Ridenour is working with Clark County Title on researching the CenturyLink Pedestal issue and we will be further investigating this issue along with other easement when we see what the title search produces. Council Member Boget volunteered to reach out to the various utility companies to see if she can get any information on any agreements they may have with the town.

Council Member Boget has had a couple of questions asked of her about the Citizens Committee. Mayor Listek has heard from the Becks but nobody else. It was discussed, but with the current COVID situation and lack of events, it is not being pursued at this time as there are a lot of volunteers for any events we may have.

### **Mayor's Comments**

Mayor Listek brought up the Saturday Market. She will be available during the market to take pre-registrations for the chalk art contest, parade entry, and the purchase of Town Clean Up vouchers. Town Clean Up will be held June 27th from 8am to 2pm. Information will be available online and at town hall for items that will be accepted. No hazardous waste, household garbage, tires, foam, freon containing items, or electronics will be accepted.

### **Citizen Communication**

A citizen asked how much the vouchers for the Town Clean Up were going to cost. She suggested a flier or postcard be sent out so the citizens will be aware of cost as not everyone has access to the computer.

Another citizen asked to clarify that the Saturday Market was being held this coming Saturday, what all was going to be there, and where it was being held at. Mayor Listek stated that it was this coming Saturday and being held along Railroad Ave, Yacolt Road and the Town Hall Parking lot. Contact Council Member Viray by phone or email for registration. Council Member Boget suggested posting the information on the various Facebook Groups. Mayor Listek state that depending on the outcome and participation this can potentially be a regular event for the Town.

**Approve to Pay Bills on Behalf of the Town**


|                                 |               |                       |
|---------------------------------|---------------|-----------------------|
| 001 General Fund                | 875.13        |                       |
| 101 Streets                     | 1,877.18      |                       |
| 103 Cemetery                    | 15.75         |                       |
| 105 REET/Real Estate Excise Tax | <u>405.63</u> | Check # 17181 - 17189 |
|                                 | 3,173.69      | Claims: \$ 3,173.69   |

Motion made by Council Member Moseley, Seconded by Council Member Viray.  
Voting Yea: Council Member Boget, Council Member Dawson, Council Member Moseley, Council Member Noble, Council Member Viray

**Adjourn**

Mayor Listek adjourned the meeting at 7:42 pm.

  
Katie Listek, Mayor

  
Dawn Salisbury, Clerk