



# Town of Yacolt

## Request for Council Action

**Proposed Meeting Date: Monday, December 18, 2017 Agenda Item:**

**Contact Information for Person/Group/Department Requesting Council Action:**

Requester's Name Mayor Vince Myers

Group Name (if applicable)

Address

Daytime Phone

Alternate Phone

E-Mail Address

**Item Title:**

Draft Meeting Minutes for 12/4/2017

**Action Requested of Council:**

**Proposed Motion:**

**Summary / Background:**

**Governing Legislation:**

**Budget/Finance Impacts:**

**Attachments, (previous ordinance, resolution, proposed ordinance, etc.):**

Draft Minutes For 12/4/2017

**Staff Contact(s):**



# Yacolt Town Council

Regular Meeting Minutes  
December 4, 2017

*These minutes  
are considered  
a DRAFT copy  
until approved  
by the Town  
Council.*

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## YACOLT TOWN COUNCIL MEETING MINUTES TOWN OF YACOLT, WASHINGTON

### REGULAR MEETING:

**DATE OF MEETING:** December 4, 2017  
**PLACE OF MEETING:** Town Hall Council Chambers  
202 W. Cushman Street  
Yacolt, WA 98675

1. **Call to Order:** Mayor Vince Myers called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance.**
3. **Roll Call:**

#### **Council:**

Mayor Vince Myers:	Present
Position #1 - Amy Boget:	Present
Position #2 - Dave Hancock:	Present
Position #3 - Malita Moseley:	Present
Position #4 - Herbert Noble:	Present
Position #5 - Rhonda Rowe-Tice:	Present

#### **Staff:**

Town Clerk - Cindy Marbut:	Present
Public Works Director - Bill Ross:	Present
Town Attorney - David Ridenour:	Present

4. **Approve Meeting Minutes:** The Town Clerk explained that she presented to the Council a corrected version of proposed minutes for the November 20, 2017, Council meeting prior to today's meeting. Council member Hancock requested a correction under the agenda item for payment of the Town's bills, removing his name from the list of 'absent' Council members.

A MOTION was made by Council member Hancock and SECONDED by Council member Rowe-Tice to approve the minutes of the Council's November 20, 2017, regular meeting, with the correction mentioned. The MOTION WAS APPROVED BY UNANIMOUS VOTE.

5. **Late Changes to the Agenda:** (a). Council Member Hancock requested that the subject of the Town’s seat on the EMS Board be added as item G. under New Business. (b). Mayor Myers requested that the subject of the Town’s C-Tran Representative be added as item H. under New Business. The agenda items were added without objection.
6. **Citizen Communication:** No comments were offered by the public in attendance.
7. **Old Business:**
  - A. **Public Hearing – 2018 Yacolt Property Tax Levy:** Mayor Myers closed the public meeting and opened a public hearing on the subject of the proposed 2018 Yacolt Property Tax Levy, including the proposed increase of the Town’s Property Tax Levy by 1%. There being no comments from the public, Mayor Myers closed the public hearing, and re-opened the regular public meeting.
  - B. **2018 Yacolt Property Tax Levy Resolution:** Mayor Myers read and explained the Town’s proposed 2018 Property Tax Levy, including the proposal to increase the Levy by 1% over the 2017 Levy amount. Mayor Myers explained that the 1% increase would add \$1,941.44 to the Levy. Mayor Myers explained that the Town’s property tax receipts were also expected to benefit by an increase in the Town’s assessed value through new construction and other property improvements.

A MOTION was made by Council member Hancock and SECONDED by Council member Boget to approve RESOLUTION #563 establishing the Town’s 2018 Property Tax Levy. There was DISCUSSION from Council member Rowe-Tice to confirm that the Council was considering a corrected version of the Resolution. The MOTION WAS APPROVED BY UNANIMOUS VOTE.

8. **New Business:**
  - A. **Public Hearing – 2018 EMS Property Tax Levy:** Mayor Myers closed the public meeting and opened a public hearing on the subject of the proposed 2018 property tax levy for North Country Emergency Medical Service. North Country EMS Chief Shaun Ford gave a presentation on the history and success of the agency’s basic and excess levy requests. There was discussion by Council and the public regarding the amount of the excess levy. At the end of discussion and public comment, Mayor Myers closed the public hearing, and re-opened the regular public meeting.
  - B. **2018 EMS Property Tax Levy Resolution:** Mayor Myers read the proposed EMS 2018 Property Tax Levy. The Council discussed the amount of the levy.

A MOTION was made by Council member Hancock and SECONDED by Council member Moseley to approve RESOLUTION #564 certifying the 2018 EMS Property Tax Levy. There was DISCUSSION from Council member Noble regarding the procedure for certifying a voter-approved tax levy. The MOTION WAS APPROVED BY UNANIMOUS VOTE.
  - C. **2018 Budget Ordinance:** Mayor Myers read proposed Ordinance #568, the “Town of Yacolt 2018 Budget Ordinance”. Tami Bryant, Council member-elect for Position #2, noted that a correction was needed in Exhibit A to the proposed Ordinance to correct the amount of the Town Clerk’s salary.

Mayor Myers confirmed that Exhibit A to the proposed Ordinance should reflect a 2018 monthly wage schedule for the Town Clerk of \$4,463.35.

A MOTION was made by Council member Moseley and SECONDED by Council member Hancock to approve ORDINANCE #568, the “Town of Yacolt 2018 Budget Ordinance”, with a correction to Exhibit A to reflect a 2018 monthly wage schedule for the Town Clerk of \$4,463.35. There was DISCUSSION among the Council and staff regarding employee salaries and employee insurance contributions. Following DISCUSSION, the MOTION WAS APPROVED BY A 4 TO 1 VOTE OF THE COUNCIL, WITH COUNCIL MEMBERS HANCOCK, MOSELEY, NOBLE AND ROWE-TICE VOTING ‘YES’, AND COUNCIL MEMBER BOGET VOTING ‘NO’.

- D. **North County Little League:** Les Clifton from North County Little League raised a concern about the proximity of a new housing development to the Little League baseball fields. The concern was primarily about the potential liability for foul balls damaging houses in the development. Mr. Clifton said he has discussed the concern with the adjacent property developer who agreed to contribute to the cost of a high fence or net to contain foul balls on Little League property. Mr. Clifton proposed that the Town of Yacolt and the Little League should contribute the balance of the money needed to cover the costs for the net structure.

There followed DISCUSSION by the Council and public regarding the issue. Questions included whether the Town would have liability and insurance coverage for such damage. The Town Clerk agreed to contact the Town’s insurer, the Association of Washington Cities, Risk Management Service Agency, regarding the question. The Town Attorney indicated that he could provide additional research on the question if more information was desired after hearing from AWC-RMSA and MRSC. No formal action was taken by the Council.

- E. **Finance Committee Rotation:** Council member Rowe-Tice volunteered to assume the Finance Committee position vacated by former Council member Bryant. Council member Hancock seconded the request, which was APPROVED by unanimous consent of the Council.
- F. **Mayor Pro-Tem Rotation:** The position of Mayor Pro-Tem was left vacant by the replacement of former Council member Katie Listek with Council member Boget.

A MOTION was made by Council member Moseley nominating Council member Boget to be Mayor Pro-Tem. The motion was SECONDED by Council member Rowe-Tice. The MOTION WAS APPROVED BY UNANIMOUS VOTE.

- G. **EMS Board Seat:** Council member Hancock explained the role of the Board of Directors of the North Country Emergency Medical Service and the frequency of its meetings. By charter, the 9-member EMS Board is to include one member of the Yacolt Town Council. The regular meetings of the EMS Board are held on the 4<sup>th</sup> Thursdays of odd-numbered calendar months.

Council member Rowe-Tice volunteered to represent the Yacolt Town Council on the North Country EMS Board of Directors. There being no objection, Council member Rowe-Tice was

APPROVED as the Town of Yacolt's representative on the North Country EMS Board by unanimous consent.

- H. **C-Tran Representative:** Mayor Myers provided a brief history of the Town's participation in an interlocal agreement with Ridgefield and La Center through which the three communities share a single Board seat on the C-Tran Board of Directors. Mayor Myers said that John Main of Ridgefield is currently serving the three communities on the C-Tran Board, and that Mr. Main would like to give a report on recent activities to the Yacolt C-Tran representative. Yacolt's previous C-Tran Representative, Council member Nancy Tester, resigned earlier this year.

Council member Noble volunteered to represent the Yacolt Town Council as the Town's C-Tran Representative. There being no objection, Council member Noble was APPROVED as the Town of Yacolt's C-Tran Representative through the Town's Interlocal Agreement with the Cities of Ridgefield and La Center.

9. **Mayor's Comments:** (a). Mayor Myers welcomed the newly-seated Council members and encouraged their interest and questions. (b). Mayor Myers thanked the out-going Council members for their service. (c). Mayor Myers acknowledged and thanked the Yacolt senior group for its support and presence at the meeting.
10. **Town Attorney's Comments:** Town Attorney David Ridenour congratulated the newly-seated Council members.
11. **Town Council Comments:** Council member Noble thanked the out-going Council members for their service, and shared his goal that the Council look out for the best interests of the Town and be good stewards of the Town's money.
12. **Public Works Director Comments:** No comments were offered by the Public Works Director.
13. **Town Clerk Comments:** No comments were offered by the Town Clerk.
14. **Announcement:** Mayor Myers announced that after the close of business of the next regular meeting, the Town will administer the oaths of office for Council members scheduled to start their full terms on January 1, 2018.
15. **Pay Bills on Behalf of the Town:** A MOTION was made by Council member Boget to authorize payment of the bills presented. The motion was SECONDED by Council member Noble. The MOTION WAS APPROVED BY A 4 TO 1 VOTE OF THE COUNCIL, WITH COUNCIL MEMBERS BOGET, HANCOCK, MOSELEY AND NOBLE VOTING 'YES', AND COUNCIL MEMBER ROWE-TICE VOTING 'NO'.
16. **Adjourn:** There being no further business, Mayor Myers adjourned the meeting at 8:05 p.m.

*DRAFT*

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David W. Ridenour, Town Attorney

*DRAFT*

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Vince Myers, Mayor

The minutes were prepared by Town Attorney David W. Ridenour. An audio tape of this meeting is available through the Town Clerk's Office.